

Agreement for Wedding Videography

Wedding Date: _____ Email address: _____

Bride's Name: _____ Phone () _____

Address: _____

Groom's Name: _____ Phone: () _____

Address: _____

Address after Wedding: _____

1. This constitutes an order for wedding videography. It is understood that any and all recorded footage (audio or video) may be used for advertising, display or other promotional purpose by Potomac Media.
2. Although all care will be taken with the audio and video recorded at the wedding, videographer limits any liability for loss, damage or failure to deliver a final product for any reason to return of all deposits made.
3. It is understood that, at the videographer's option, no other videographer, amateur or professional, shall be allowed to shoot at the wedding while we are working.
4. Upon signature, Potomac Media will reserve the time and date agreed upon, and will not make any other reservations for that time and date. For this reason, all retainers are non-refundable, even if the date is changed or the wedding is cancelled for any reason.
5. A retainer equal to 50% of the package price is due at signing of this contract, with the remainder to be paid upon arrival of the videographer at the wedding.

All terms of this agreement are understood and agreed upon.

Signature of Videographer: _____

Signature of Contracting Party: _____

Date of signature: _____

Package chosen: _____ Deposit: _____

Balance Due: _____

Wedding Checklist, as Part of Contract

Name of Bride: _____

Date of Wedding: _____

Where Bride will prepare: _____

Location videography to begin: _____

Address: _____

Time videography to begin: _____

Place where ceremony takes place: _____

Address: _____

Place where reception takes place: _____

Address: _____

Time: _____

Name of presiding person: _____

Name of Best Man: _____

Name of Maid/Matron of Honor: _____

Name of parents of the Bride: _____

Name of parents of the Groom: _____